



e-DELIVERY OF YOUR PARCELS

www.mondialrelay.fr

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E.D.I. SOLUTION

Historique des modifications

| Version | Date de la version | Commentaires |
|---------|--------------------|-----------------------------------|
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Introduction

The solution involves information exchange using several files via an FTP according to the needs, bearing in mind the chosen delivery modes (Home deliveries, Point Relais® deliveries, etc.).

Thus the merchant has the necessary information and can thereby suggest the most convenient Point Relais® to the end user and its particulars (address, opening hours).

The Merchant has to print the labels and forward the delivery information to Mondial Relay (for all delivery modes).

All tracing information regarding shipments will be sent back by Mondial Relay.

About labels, please refer to the file “Labels Specifications” available with the link: <http://www.mondialrelay.fr/solutionspro/documentation-technique/cahier-des-charges-informatiques/>

This file contains all the rules and specifications of the labels as well as the rules of tests and validations. Tests on labels can also take place after go-live, which may lead to adjustments based on this specification file.

Principle

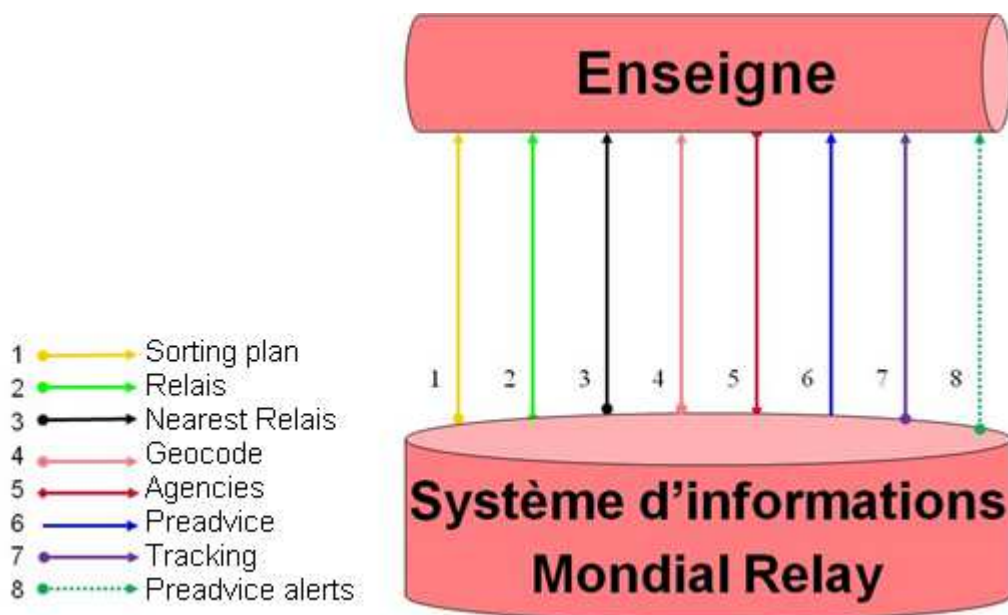
Terms

| Terme | Description |
|-------------------------|---|
| Merchant | It's the upstream merchant, the Customer from which shipments are loaded. |
| Delivery mode | The type of delivery : 24C (Point Relais® lockers) 24R (Point Relais®), DRI (Colis Drive®), 24L (Point Relais® XL), 24X (Point Relais® XXL), LD1/LDR (Home delivery by single delivery man), LDS (Special Home delivery), LCC (Merchant delivery), etc. |
| Collection mode | Where shipments are picked-up : CCC (from the Merchant), CDR (Single delivery man pick-up at home), CDS (Special home pick-up), REL (Point Relais® collection). |
| Point Relais® | Where delivery is made, excluding home delivery, usually a retail store (flower shop, ...) where the shipment is made available for pick-up. It is a Parcelshop or Pick-up point. |
| Colis Drive® | Where delivery is made, excluding home delivery, usually a Mondial Relay Agency or a retail shop where the shipment is available for pick-up by the end user. It is a Parcel drive. |
| ISO Standard | The document refers to two ISO standards in order to identify the countries (ISO 3166-1 standard) and languages (ISO 639-1 standard). |
| COD | Cash On Delivery. |
| Preadvice | Shipments information given by the Merchant to Mondial Relay via the shipments preadvice file. |
| Database missing | Corresponds to the case of a physical shipment which is collected by Mondial Relay however Mondial Relay has not processed the required data (preadvice) for this shipment due to the fact that the preadvice has not been provided or was rejected. |

Flows and rules of exchanges

Files exchanges are done via a FTP account provided by Mondial Relay (server, user and password).

| Flux | File name | Contents | FTP folder | Filed by | Fréquency |
|------------------------------|--|---|--------------|---------------|---------------------|
| Nearest Point Relais® | relpro.txt | Suggested Points Relais® by zip code with the distance. | depuismrelay | Mondial Relay | Once / business day |
| Points Relais® | relais.txt | Points Relais® information (address, opening days and times, etc.) and sorting information (Group, Agency, Shuttle, etc.). | depuismrelay | Mondial Relay | Once / business day |
| Geocode | geocode.txt | Area positioning code (GPS coordinates) of Points Relais®. | depuismrelay | Mondial Relay | Once / business day |
| Agencies | agence.txt | Agencies name | depuismrelay | Mondial Relay | 1/ business day |
| Sorting plan | pltri.txt | Sorting information links (Group, Agency, Shuttle, etc.) for all home delivery modes via zip codes as well as all Point Relais® delivery modes via Point Relais® numbers. | depuismrelay | Mondial Relay | Once / business day |
| Preadvice file | dpc.Daammj j.Hhhmss.t xt | This file contains shipping information for delivery and related services. | versmrelay | Merchant | Several times / day |
| Tracking | trc.Daammj .Hhhmss.t xt | Logistics status, related information and payment. | depuismrelay | Mondial Relay | Several times / day |
| Acknowledge receipts | ALEDPC_Da ammjjHhhm mssTimesta mp.txt | Acknowledge receipts of preadvice | depuismrelay | Mondial Relay | Several times / day |
| Preadvice alerts | AREDPC_Da ammjjHhhm mssTimesta mp.txt | Preadvice alerts for all previous alerts not corrected yet | depuismrelay | Mondial Relay | twice / day |



These are 'text flat' files using the ASCII non extended code page (without the special characters (ANSI)). Files can't be dropped into UTF-8 format.

'relpro', 'relais', 'geocode', 'agence' and 'pltri' files are dropped in the morning.

Preadvice files ('dpc') are picked up by Mondial Relay every 2 hours and then deleted from the FTP account. **These files must be recorded before the physical reception of the corresponding parcels.**

Tracking files are dropped every 2 hours between 6 A.M. and 11 P.M. Files are deleted by the merchant.

Acknowledge receipts for preadvice files are created for each preadvice file reception as well twice a day (12PM and 08PM) for the non correction alerts and data base missing. Files containing rejected lines must be corrected and sent again on the FTP server.

IMPORTANT : When your account is setup, a range of shipment numbers is allocated. You must handle this range and you have to be careful not to use the same number twice YoY. When you reach the end, please loop on the beginning. If you can't loop respecting this rule please contact your salesman to increase the range. So, it's necessary that you plan an alert before you reach the end of the range (eg : 10% before the end).

Tests and validation

Before the merchant goes live, pre advices and labels have to be validated by your dedicated Mondial Relay's technical interlocutor.

The validation is done in 2 phases. The 1st one permits to validate the manual integration of a pre advice file on a test server and the corresponding label(s) into PDF format. The 2nd one is a physical test. For this test we'll need a paper label printed on live printers and sent by postal mail. The better way is that you are the consignee of this test so that you can check notifications and receive the shipment.

Your dedicated Mondial Relay's technical interlocutor will check the validity of preadvice files and labels regarding the specification.

Note that all modes of delivery which make part of the contract must be physically tested before any go live. In the contrary, Mondial Relay will decline all responsibilities once the account starts shipping.

Mondial Relay's modes of delivery

| Mode of delivery name | Code | Single parcel | Multiple parcels |
|---|------|---------------|------------------|
| Point Relais® lockers | 24C | ✓ | ✗ |
| Point Relais® L delivery | 24R | ✓ | ✗ |
| Point Relais® XL delivery | 24L | ✓ | ✓ |
| Point Relais® XXL delivery | 24X | ✓ | ✓ |
| Colis Drive® delivery | DRI | ✓ | ✓ |
| HOME delivery without appointment | HOM | ✓ | ✗ |
| Single man home delivery with appointment (LD1) | LD1 | ✓ | ✓ |
| 2 men home delivery with appointment (LDS) | LDS | ✓ | ✓ |
| Reverse delivery with collection in a Point Relais® (REL) | LCC | ✓ | ✗ |
| Reverse delivery with collection at home (CDR or CDS) | LCC | ✓ | ✓ |

For more information about modes of delivery specifications, please consult the sales offer.

The sorting plan

Principle

The Sorting Plan is done to match delivery information to a zip code or Point Relais®:

- Group number used for mechanized sorting process
- Delivery agency number.
- Presorting number + Shuttle number (driver rounds group).
- Driver round identification (Home delivery round or Point Relais®).

This information is necessary to create labels and preadvice.

Research methods

Access criteria to search for information in the sorting plan depend on the mode of delivery. So you must use one of the below detailed method regarding the mode of delivery you'll use.

Important :

*→If you search for a 6 digits Point Relais® ID, you must ignore the 1st digit which is always a "0".
E.g.: if you look for the ID "034444" then you must search for the ID "34444".*

→2 different Points Relais® in 2 different countries can have the same ID. So, the uniqueness is ensured by the following combination [ID Relais] + [Country code]. Idem for home deliveries, the uniqueness of the zip codes is ensured by the following combination [Zip code] + [Country code]

LCC and home deliveries (HOM, LDR (LD1), LDS, etc ...)

1-Research must be done on the zip code:

CODFIC = C

CODENR = 1

DESTYP = CP

DESTEX = Zip code (E.g.: 59300)

CPPAY = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)

LIVMOD = HOM or LDR or LDS or LCC ...

2-If the research using the zip code doesn't give any result, you have to search using the county (DT).

CODFIC = C

CODENR = 1

DESTYP = DT

DESTEX = County (E.g. : If you can't find the zip code 59300 you must search the line DT59)

CPPAY = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)

LIVMOD = HOM or LDR or LDS or LCC ...

Point Relais® modes of delivery 24C, 24R, 24L et 24X

CODFIC = C
CODENR = 1
DESTYP = RL
DESTEX = Point Relais® ID (E.g. : 34444)
CPPAY = FR or BE or LU or ES (or any other ISO code handled by the sorting plan)
LIVMOD = 24C or 24R or 24L or 24X

DRI mode of delivery

CODFIC = C
CODENR = 1
DESTYP = RL
DESTEX = Colis Drive® ID (E.g.: 34444)
CPPAY = FR or BE (or any other ISO code handled by the sorting plan)
LIVMOD = DRI

Home modes of collection (CDS and CDR)

1- Research must be done on the zip code:

CODFIC = C
CODENR = 1
DESTYP = CP
DESTEX = Zip code (E.g.: 59300)
CPPAY = FR or BE or LU or ES (or any other ISO code handled by the sorting plan)
LIVMOD = LDS (for CDS collection) and LDR (for CDR collection)

2- If the research using the zip code doesn't give any result, you have to search using the county (DT):

CODFIC = C
CODENR = 1
DESTYP = DT
DESTEX = County (E.g. : If you can't find the zip code 59300 you must search the line DT59)
CPPAY = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)
LIVMOD = LDS (for CDS collection) and LDR (for CDR collection)

Point Relais® mode of collection REL

CODFIC = C
CODENR = 1
DESTYP = RL
DESTEX = Point Relais® ID (E.g.: 34444)
CPPAY = FR or BE or LU or ES ... (or any other ISO code handled by the sorting plan)
LIVMOD = 24R

Note that the final customer can drop his reverse parcel in any active Point Relais® if it's in the same country than the one recorded in the Preadvice.

So, for reverse shipments with collection in a Point Relais®, you can:

-Research the sorting argument using the initial delivery Point Relais® ID.

OR

-Use one of the virtual Point Relais®. As these Point Relais® are virtual you won't find any information in the sorting plan. So, for each country, you'll find below the needed sorting arguments to create preadvice.

| Country | ID | Field name in pltri.txt file | Field name in the preadvice | Value |
|---------|--------|------------------------------|-----------------------------|--------|
| FR | 003140 | DESTEX | CCOLL | 003140 |
| | | MODEXP | AGPEC | 0001 |
| | | DIRECTION | TRNCOL | 03140 |
| BE | 003150 | DESTEX | CCOLL | 003150 |
| | | MODEXP | AGPEC | 0001 |
| | | DIRECTION | TRNCOL | 03150 |
| LU | 003160 | DESTEX | CCOLL | 003160 |
| | | MODEXP | AGPEC | 0001 |
| | | DIRECTION | TRNCOL | 03160 |
| ES | 003170 | DESTEX | CCOLL | 003170 |
| | | MODEXP | AGPEC | 0001 |
| | | DIRECTION | TRNCOL | 03170 |

Sorting plan file description

File header

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|---|
| 1 | 1 | A | CODFIC | Type of file 'C': SORTING PLAN |
| 2 | 1 | A | CODENR | Recording Code '0' File Header |
| 3 | 3 | A | SOCEMET | Sending company: 'MR ' |
| 6 | 3 | A | SOCDEST | Receiving company: (E.g.: 'BDI' 'FRA'....) provided by MR |
| 9 | 5 | N | SEQFIC | Cumulative file sequencing + 1/file |
| 14 | 7 | N | NBENR | Number of recordings in the file (excluding header) |
| 21 | 10 | DT | DTTRAN | Transfer date 'DD.MM.YYYY' |
| 31 | 5 | A | VERSION | File version number '01.00' |
| 36 | 45 | | blank | |

Sorting direction record

| Position | Length | Type | Code | Description | Comments |
|----------|--------|------|-----------|---|--|
| 1 | 1 | A | CODFIC | Type of file : 'C' Sorting plan | C' |
| 2 | 1 | A | CODENR | Code of recording : '1' Destination detail | '1' |
| 3 | 2 | A | DESTYP | Type of destination | 'CP' : Zip code (Code Postal) 'DT' : Region (Département) 'RL' : Point Relais® or Drive® |
| 5 | 8 | A | DESTEX | Destination (on left justified) | Zip code or Point Relais® N° |
| 13 | 1 | A | DISTR1 | Distribution mode | Standard : 'D' or Other : 'P' |
| 14 | 3 | A | LIVMOD | Mode of delivery | Chapter « Delivery modes » |
| 17 | 4 | N | MODEXP | Carrier N° (La Poste or agency) | '0474' for La Poste or Agency N° |
| 21 | 1 | N | SERVICE | Distribution service: '0' = 'DOM', 'HOM' : home delivery '1' = 'LDR' : Single man home delivery '2' = 'LDS' : Special home delivery or 'LCC' Merchant delivery '3' = '24C', '24R', '24L', '24X' : Point Relais® '3' = 'DRI' : Colis Drive® | Bar code information |
| 22 | 5 | N | DIRECTION | Direction (delivery run, zip code, Point Relais®, etc.) | Required information on label |

(required information on label)
Sorting arguments

| Position | Length | Type | Code | Description | Comments |
|----------|--------|------|---------|---|--|
| 27 | 1 | N | ATRIER | Direction Information '0' : Direct direction '1' : Direction to be sorted | Direction information (only for LA POSTE delivery) |
| 28 | 3 | A | NOGROUP | Sorting group number (E.g.: N01, S01 or S02) | Required information on label |
| 31 | 2 | N | PRETRI | Pre-sort number | Required information on label |
| 33 | 4 | N | NAVETTE | Shuttle number | Required information on label |
| 37 | 10 | A | DATDEB | Starting validation date 'JJ.MM.AAAA' | (not used) |
| 47 | 10 | A | DATFIN | End of validation date 'JJ.MM.AAAA' | (not used) |
| 57 | 2 | A | NIVEAU | Level code (information for DOM delivery) | (only for DOM delivery) |
| 59 | 2 | A | CPPAY | Country code of zip code or Point Relais® | 'FR' or 'BE' or 'LU' or 'ES', etc... |
| 61 | 20 | | Blank | | |

The Point Relais® and Colis Drive® file: relais.txt

Introduction:

This file includes all information of each Points Relais® considering Point relais® = recording line.

IMPORTANT: The uniqueness of a Point Relais® is ensured by both information : ID + country. It means that you could find 2 Points Relais® with the same ID in 2 different countries.

This file can be substituted for the sorting plan file for Point Relais® or Colis drive® deliveries since it has all the sorting information.

Point Relais® category management

You can differentiate the different types of Point Relais® following the features below:

- The Point Relais® locker = K
- The Point Relais® L = 1 ou A ou D*
- The Point Relais® XL = E
- The Point Relais® XXL = F
- The Colis Drive® = 7

These types of Point Relais® are present in the field NAREL in position 653.

**Point Relais® D = Only for shipments without Cash On Delivery*

Points Relais® types and delivery modes

You can use any delivery mode for any Point Relais® type. The below table gives the allowed combinations:

| Delivery mode | Pickup Points types | | | | |
|---------------|----------------------|-----------------|------------------|-------------------|--------------|
| | Point Relais® locker | Point Relais® L | Point Relais® XL | Point Relais® XXL | Colis Drive® |
| DRI | ✗ | ✗ | ✗ | ✗ | ✓ |
| 24C | ✓ | ✓ | ✓ | ✓ | ✗ |
| 24R | ✗ | ✓ | ✓ | ✓ | ✗ |
| 24L | ✗ | ✗ | ✓ | ✓ | ✗ |
| 24X | ✗ | ✗ | ✗ | ✓ | ✗ |

Opening hours and closing dates:

The opening hours and days are to be mentioned in the Points Relais® suggested in order to facilitate the end users choice.

Beforehand please follow the below instructions: (J = Day when the consumer chose its Point Relais®):

- Opening date mentioned: < J
- Closing date if known (DATFER): > J + MR reception time + maximum storing time at Point Relais® (14 days)
- First vacation date if later than J: > J + MR reception time + maximum storing time at Point Relais® (14 days)
- End of vacation date if later than J: < J + MR reception time

NB : Lockers (type K) are open 7d/week et 24H/day. So, this is the information to provide to your customers when you purpose the Point Relais® while orders, without considering the information given in the relais.txt file.

File description

File header recording

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|---|
| 1 | 1 | A | CODFIC | File type 'D': RELAIS |
| 2 | 1 | A | CODENR | Recording Code 'O' File Header |
| 3 | 3 | A | SOCEMET | Sending Company : 'MR ' |
| 6 | 3 | A | SOCDEST | Receiving Company |
| 9 | 5 | N | SEQFIC | Cumulative file sequencing (+ 1 per file) |
| 14 | 7 | N | NBENR | Number of recordings in the file (excluding header) |
| 21 | 10 | DT | DTTRAN | Transfer date 'DD.MMYYYY' |
| 31 | 5 | A | VERSION | Numéro de version du fichier '08.00' |
| 36 | 965 | A | blank | |
| | 1000 | | | Filler |

Information Point Relais® recording

| Position | Length | Type | Code | Description | Comment |
|----------|--------|------|-----------|---|---|
| 1 | 1 | A | CODFIC | File type 'D': RELAIS | |
| 2 | 1 | A | CODENR | Recording code '1' Points Relais® information | |
| 3 | 2 | A | PRTYPF | Supplier type 'RL' RELAIS | |
| 5 | 5 | N | DIRECTION | Point Relais® number | Unique Point Relais® ID to be completed with its PRPAY country code |
| 10 | 1 | A | LIBRE | Blank | |
| 11 | 31 | A | NOMPV | Point Relais® name | |
| 42 | 4 | N | NOFPDP | Agency number | Non applicable |
| 46 | 1 | N | XXXXX | Control digit | |
| 47 | 5 | A | PTCOL1 | Substitute Point Relais® number | |
| 52 | 4 | N | TRANS | Delivery agency number | Sorting information |
| 56 | 1 | N | XXXXX | Control digit | |
| 57 | 5 | A | CODACH | Blank field | |
| 62 | 1 | A | DISTR1 | Distribution mode | |
| 63 | 10 | DT | DATOUV | Opening date (DD.MM.YYYY format) | To be considered for the opening/closing management |
| 73 | 10 | DT | DATFER | Final closure date (DD.MM.YYYY format) | |
| 83 | 10 | DT | DATCD1 | 1st vacation period starting date (DD.MM.YYYY format) | |
| 93 | 10 | DT | DATCF1 | 1st vacation period ending date (DD.MM.YYYY format) | |
| 103 | 10 | DT | DATCD2 | 2nd vacation period starting date (DD.MM.YYYY format) | |
| 113 | 10 | DT | DATCF2 | 2nd vacation period ending date (DD.MM.YYYY format) | |
| 123 | 10 | DT | DATCD31 | 3rd vacation period starting date (DD.MM.YYYY format) | |
| 133 | 10 | DT | DATCF31 | 3rd vacation period ending date (DD.MM.YYYY format) | |
| 143 | 10 | DT | DATCD41 | 4th vacation period starting date (DD.MM.YYYY format) | |
| 153 | 10 | DT | DATCF4 | 4th vacation period ending date (DD.MM.YYYY format) | |
| 163 | 10 | DT | DATLO1 | 1st local holiday date (DD.MM.YYYY format) | |

| Position | Length | Type | Code | Description | Comment |
|----------|--------|------|-----------|---|----------------------------------|
| 173 | 10 | DT | DATLO2 | 2nd local holiday date (DD.MM.YYYY format) | |
| 183 | 10 | DT | DATLO3 | 3rd local holiday date (DD.MM.YYYY format) | |
| 193 | 10 | DT | DATLO4 | 4th local holiday date (DD.MM.YYYY format) | |
| 203 | 30 | A | TXTMIN | Information regarding location 1 | Extra localisation information |
| 233 | 31 | A | LIBRED | Information regarding location 2 | |
| 264 | 31 | A | LIB311 | Opening hours 1 | Extra opening information |
| 295 | 31 | A | LIB312 | Opening hours 2 | |
| 326 | 4 | A | SEC GEO | Location | Non applicable |
| 330 | 1 | A | FLUCOL | Point Relais® closed on monday | Days of no deliveries |
| 331 | 1 | A | FMACOL | Point Relais® not delivered by the carrier on tuesday | |
| 332 | 1 | A | FMECOL | Point Relais® not delivered by the carrier on wednesday | |
| 333 | 1 | A | FJECOL | Point Relais® not delivered by the carrier on thursday | |
| 334 | 1 | A | FVECOL | Point Relais® not delivered by the carrier on friday | |
| 335 | 1 | A | FSACOL | Point Relais® not delivered by the carrier on saturday | |
| 336 | 1 | A | FDICOL | Point Relais® not delivered by the carrier on sunday | |
| 337 | 31 | A | COLNOM | Point Relais® address line 1 | |
| 368 | 31 | A | COLBAT | Point Relais® address line 2 | |
| 399 | 31 | A | COLRUE | Point Relais® address line 3 | |
| 430 | 31 | A | COLDIT | Point Relais® address line 4 | |
| 461 | 5 | N | CODPOS | Point Relais® zipcode | |
| 466 | 26 | A | LIBBP | Point Relais® city | |
| 492 | 5 | N | IBMREL | Agency reference | Non applicable |
| 497 | 4 | A | HOLIPT | Available pick up times at Point Relais® | |
| 501 | 1 | A | TRANSFERT | If 'O', choose the substitute Point Relais® as a priority | |
| 502 | 4 | N | HD1LU | Hour N° 1 Starting Monday | Details of opening hours periods |
| 506 | 4 | N | HF1LU | Hour N° 1 End | |
| 510 | 4 | N | HD2LU | Hour N° 2 Start | |
| 514 | 4 | N | HF2LU | Hour N°2 End | |
| 518 | 4 | N | HD1MA | Hour N° 1 Starting Tuesday | |

| Position | Length | Type | Code | Description | Comment |
|----------|--------|------|----------|--|---|
| 522 | 4 | N | HF1MA | Hour N°1 End | |
| 526 | 4 | N | HD2MA | Hour N° 2 Start | |
| 530 | 4 | N | HF2MA | Hour N°2 End | |
| 534 | 4 | N | HD1ME | Hour N° 1 Starting Wednesday | |
| 538 | 4 | N | HF1ME | Hour N°1 End | |
| 542 | 4 | N | HD2ME | Hour N° 2 Start | |
| 546 | 4 | N | HF2ME | Hour N°2 End | |
| 550 | 4 | N | HD1JE | Hour N° 1 Starting Thursday | |
| 554 | 4 | N | HF1JE | Hour N°1 End | |
| 558 | 4 | N | HD2JE | Hour N° 2 Start | |
| 562 | 4 | N | HF2JE | Hour N°2 End | |
| 566 | 4 | N | HD1VE | Hour N° 1 Starting Friday | |
| 570 | 4 | N | HF1VE | Hour N°1 End | |
| 574 | 4 | N | HD2VE | Hour N° 2 Start | |
| 578 | 4 | N | HF2VE | Hour N°2 End | |
| 582 | 4 | N | HD1SA | Hour N° 1 Starting Saturday | |
| 586 | 4 | N | HF1SA | Hour N°1 End | |
| 590 | 4 | N | HD2SA | Hour N° 2 Start | |
| 594 | 4 | N | HF2SA | Hour N°2 End | |
| 598 | 4 | N | HD1DI | Hour N° 1 Starting Sunday | |
| 602 | 4 | N | HF1DI | Hour N°1 End | |
| 606 | 4 | N | HD2DI | Hour N° 2 Start | |
| 610 | 4 | N | HF2DI | Hour N°2 End | |
| 614 | 1 | A | PRIVE | Private Point Relais® : 'O' | |
| 615 | 1 | A | CRT | Authorised COD : 'O' | Non applicable |
| 616 | 1 | A | SAV | Available after sales service : 'O' | |
| 617 | 1 | NA | LOURD40 | Delivery 'Colis Drive' (field replaced by NAREL) | Non applicable |
| 618 | 1 | NA | RELAISXL | XL Point Relais® : 'O' (field replaced by NAREL) | Non applicable |
| 619 | 1 | A | OCOL | Collection open | |
| 620 | 1 | A | OLIV | Delivery open | |
| 621 | 2 | A | PRPAY | Point Relais® country code | To be considered for the Point Relais® address and ID |

| Position | Length | Type | Code | Description | Comment |
|----------|--------|------|---------|---|--|
| 623 | 5 | A | EXTCP | Zipcode extension | To be considered for the Point Relais® address |
| 628 | 20 | A | TELE1 | Colis drive® phone | |
| 648 | 5 | N | SURFACE | Reserved area in Point Relais® for Mondial Relay | |
| 653 | 1 | A | NAREL | Point Relais® type : Identifies the Points Relais® lockers, « standard L», XL, XXL, ... | To be considered for the Point Relais® proposal per type |
| 654 | 6 | A | NPVAM | N°PV (internal use Mondial Relay) | Non applicable |
| 660 | 3 | A | GROUPE | Sorting group code | Sorting information |
| 663 | 6 | A | NAVETTE | Shuttle code | |
| 669 | 1 | A | SGLAT | latitude sign | Geo coordinates |
| 670 | 10 | A | LAT | Latitude (format 10.7) 10 digits with 7 after the comma | |
| 680 | 1 | A | SGLON | Longitude sign | |
| 681 | 10 | A | LON | Longitude (format 10.7) 10 digits with 7 after the comma | |
| 691 | 310 | A | Blank | Filler | |

The nearest Point Relais® file (and Colis drive®)

Usage

For each existing zip code (about 6200 in France), the file includes all Points Relais® within 30 km (100 km for Colis drive®).

The distances are calculated from the center of the main town's zip code.

File description

File header recording

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type 'P': Nearest Points Relais® |
| 2 | 1 | A | CODENR | Recording Code '0' File Header |
| 3 | 3 | A | SOCEMET | Sending Company : 'MR ' |
| 6 | 3 | A | SOCDEST | Receiving Company : 'BDI' (to be confirmed by Mondial Relay) |
| 9 | 5 | N | SEQFIC | Cumulative file sequencing + 1 per file |
| 14 | 7 | N | NBENR | Number of recordings in the file (excluding header) |
| 21 | 10 | DT | DTTRAN | Transfer date 'DD.MM.YYYY' |
| 31 | 5 | A | VERSION | File version number '03.00' |
| 36 | 65 | | Blank | |

Information Points Relais® recording

| Position | Length | Type | Code | Description | Comment |
|----------|--------|------|----------|---------------------------------------|------------------------------------|
| 1 | 1 | A | CODFIC | File type 'P': Nearest Points Relais® | 'P' |
| 2 | 1 | A | CODENR | Recording code '1' DETAIL | '1' |
| 3 | 2 | A | PRTYPF | Supplier type 'RL' RELAIS | 'RL' |
| 5 | 6 | A | PRCODF | Point Relais® number | Unique key per country |
| 11 | 2 | A | PRPAY | Point Relais® country code | 'FR' or 'BE' or 'LU' or 'ES' |
| 13 | 5 | A | CP | Zip code | Zip code search |
| 18 | 5 | A | EXTCP | Consignee's zip code extension | |
| 23 | 2 | A | CPPAY | Country code of zip code | 'FR' or 'BE' or 'LU' or 'ES', etc. |
| 25 | 5 | N | DISTANCE | Distance in meters | |
| 30 | 71 | A | Blank | Filler | |
| | 100 | | | | |

Point Relais® area positioning code file (and Colis drive®)

Usage

For each Point Relais®, the file includes the geographical location (latitude and longitude)

N.B. : This file is useless if you already receive the format 08.00 of the « relais.txt » file because this version contains the coordinates of Points Relais® (position 669 to 681 in the « relais.txt » file).

File description

File header recording

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type 'G': Géocode |
| 2 | 1 | A | CODENR | Recording Code '0' File Header |
| 3 | 3 | A | SOCEMET | Sending Company : 'MR ' |
| 6 | 3 | A | SOCDEST | Receiving Company : 'BDI' (to be confirmed by Mondial Relay) |
| 9 | 5 | N | SEQFIC | Cumulative file sequencing + 1 per file |
| 14 | 7 | N | NBENR | Number of recordings in the file (excluding header) |
| 21 | 10 | DT | DTTRAN | Transfer date 'DD.MM.YYYY' |
| 31 | 5 | A | VERSION | File version number '03.00' |
| 36 | 65 | | Blank | |
| | 100 | | | |

Information Point Relais® recording

| Position | Length | Type | Code | Description |
|----------|--------|------|--------|----------------------------|
| 1 | 1 | A | CODFIC | File type 'G': Géocode |
| 2 | 1 | A | CODENR | Recording code '1' DETAIL |
| 3 | 2 | A | PRPAY | Point Relais® country code |
| 5 | 6 | N | PRCODF | Point Relais® number |
| 11 | 1 | A | SGLAT | Latitude symbol |
| 12 | 10 | A | LAT | Latitude format 10.7 |
| 22 | 1 | A | SGLON | Longitude symbol |
| 23 | 10 | A | LON | Longitude format 10.7 |
| 33 | 18 | N | Blank | File type 'G': Geocode |

Shipment preadvice files

Introduction

Shipments preadvice file given by the merchant, enables Mondial Relay to have in its information system the shipments information.

This information is necessary for the parcels tracing, for various services (assembly, notification ...) and invoicing. So it must be recorded before we receive physical parcels.

The file must contain:

- A header recording
- A detail recording line per shipment
- An item recording for each type of item (mandatory for home delivery shipments)

Utility of the final customer's address in the preadvice

Most of the time, this information is useless for Point Relais® deliveries.

However, if there is a punctual problem with sending an e-mail or a text message when a parcel is available in a Point Relais® a postal mail may be sent to inform the final customer.

Moreover in the case of a homonym name the address is a secured data to check the identity of the customer.

Exchange rules

The shipment preadvice file must be definitely given to Mondial Relay before the physical handling of parcels.

Its integration will create an acknowledge receipt (§5.2).

The « LVCPAY » field is linked to the country of delivery. (For a Point Relais® delivery, the Point Relais® country is expected in this field).

Shipments preadvice file description

File header recording

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type 'A' : Shipment preadvice file |
| 2 | 1 | A | CODENR | Recording Code '0' File Header |
| 3 | 3 | A | SOCEMET | Sending Company: Information provided by MONDIAL RELAY |
| 6 | 3 | A | SOCDEST | Receiving Company : 'MR ' |
| 9 | 5 | N | SEQFIC | Cumulative file sequencing + 1 per file |
| 14 | 7 | N | NBENR | Number of recordings in the file (with header) |
| 21 | 10 | DT | DTTRAN | Transfer date 'DD.MM.YYYY' |
| 31 | 5 | A | VERSION | File version '04.00' |
| 36 | 965 | | Blank | |
| | 1000 | | | |

Shipments detail recording

| Position | length | Type | Code | O (Obligatory) /F(Facultative) | Description | Value |
|----------|--------|------|---------|-----------------------------------|---|------------------------------|
| 1 | 1 | A | CODFIC | O | File type : 'A' Shipment Preadvice file | 'A' |
| 2 | 1 | A | CODENR | O | Recording code : '1' Shipment preadvice | '1' |
| 3 | 1 | A | SSCODE | O | Recording sub-code 0' SHIPMENT | '0' |
| 4 | 2 | A | MARQUE | O | Brand code (code given by MONDIAL RELAY) | 'BD' 'FR' 'F1' 'ES', etc. |
| 6 | 8 | A | NEXPE | O | Shipment number (a unique number YoY from the number range given by MONDIAL RELAY) | |
| 14 | 2 | N | NBCOLIS | O | Number of parcels in the shipment (number of actual parcels from 01 to 99) Only single parcel for Point Relais® delivery | '01' to '99' |
| 16 | 1 | A | DISTR1 | O | Distribution mode | 'D' |
| 17 | 8 | A | CDEST | O | Destination code (zip code or Point Relais® ID) left justified | |
| 25 | 4 | N | TRANS | O | Distribution agency MODEXP | |
| 29 | 5 | N | TOURNE | O | Theoretical delivery run (corresponds to DIRECTION in the sorting plan) | |

| Position | length | Type | Code | O (Obligatory) /F(Facultative) | Description | Value |
|----------|--------|------|--------|-----------------------------------|--|---|
| 34 | 1 | N | TYPSER | O | Service type : (mentioned in the barcode) 0' = 'DOM' 'HOM' Home delivery 1' = 'LDR' Single man home delivery 2' = 'LDS' Special home delivery or 'LCC' Merchant delivery 3' = '24C', '24R', '24L', '24X' 24 hours Point Relais® or 'DRI' Colis Drive® | '0', '1', '2' ou '3' |
| 35 | 3 | A | LIVMOD | O | Delivery mode | , 'HOM', 'LD1', 'LDS', 'LCC', '24R', '24L', '24X', 'DRI', etc. |
| 38 | 10 | DT | DATREM | O | Expected preadvice date DDJ.MM.YYYY | Current date by default |
| 48 | 4 | A | SIGLE | F | Status (M. Mme Mlle ...) | |
| 52 | 28 | A | LVADR1 | O | Consignee address line 1 (Last name First name) | Dupont Jean |
| 80 | 30 | A | LVADR2 | F | Consignee address line 2 (other name information) | |
| 110 | 2 | A | Blank | | | |
| 112 | 30 | A | LVADR3 | O | Consignee address line 3 (Building or road) | |
| 142 | 2 | A | Blank | | | |
| 144 | 30 | A | LVADR4 | F | Consignee address line 4 | |
| 174 | 2 | A | Libre | | | |
| 176 | 30 | A | LVADR5 | F | Consignee address line 5 | |
| 206 | 2 | A | Blank | | | |
| 208 | 26 | A | LVADR6 | O | Consignee address line 6 (City without zipcode) | |
| 234 | 2 | A | LVCPAY | O | Country code of delivery (Point Relais® country code in case of delivery in Point Relais®) | ISO code: ,FR', ,BE', ,ES', LU', etc. |
| 236 | 5 | A | LVCPOS | O | Delivery zip code | |
| 241 | 5 | A | LVXPOS | F | Delivery zip code extension | |
| 246 | 20 | A | LVTEL1 | O ⁽¹⁾ | Consignee phone 1 n° in international standard | +33..., +34... |
| 266 | 20 | A | LVTEL2 | F | Consignee phone 2 n° in international standard | +33..., +34... |
| 286 | 70 | A | LVEMAI | O ⁽²⁾ | Consignee email | |

| Position | length | Type | Code | O (Obligatory) /F(Facultative) | Description | Value |
|----------|--------|------|--------------|-----------------------------------|--|--|
| 356 | 31 | A | INSLIV1 | F | Delivery instructions line 1 | |
| 387 | 31 | A | INSLIV2 | F | Delivery instructions line 2 | |
| 418 | 10 | A | Blank | | | |
| 428 | 7 | N | POIDS | O | Shipment weight in grams | |
| 435 | 7 | N | VOLU | F | Shipment volume in dl | |
| 442 | 3 | N | LONG | F | Shipment maximum length in cm | |
| 445 | 6 | A | ORIG | O | Merchant identification : Code given by MONDIAL RELAY | |
| 451 | 7 | N | VENTE | F | Shipment value in cents | |
| 458 | 3 | A | DEVVTE | F | Currency of shipment value (To be mentioned in case of AD VALOREM insurance) | EUR |
| 461 | 7 | N | CRT | O | COD shipment value in cents | |
| 468 | 3 | A | DEVCRT | F | Currency of COD value | EUR |
| 471 | 15 | A | REFEXT | F | Merchant shipment reference or POSTE parcel n° justified on left | |
| 486 | 9 | A | REFCLI | F | Consignee reference (consignee n°) | |
| 495 | 10 | DT | DATFAC | O | Invoice date 'DD.MM.YYYY' | Current date by default |
| 505 | 10 | DT | DATCDE | O | Order date 'DD.MM.YYYY' | Current date by default |
| 515 | 5 | A | CALPHA | O | The first 5 characters of last name to enable alphanumerical research | |
| 520 | 5 | A | PRTMIS | NA | | |
| 525 | 1 | A | COLLEC | NA | | |
| 526 | 1 | A | TOPMDM | NA | Furniture assembly | 'O' = assembly request 'N' = no assembly request |
| 527 | 2 | A | TOPEMB | NA | Packaging (01 – 99) | |
| 529 | 2 | N | QTLGAR | F | Quantity of items lines (99 maxi) | |
| 531 | 10 | DT | DATR DV | NA | Appointment date (DD.MM.YYYY) | |
| 541 | 2 | A | CODCRNRDV | NA | Sequence /area or time slot code | |
| 543 | 2 | A | DEBCRNLIVANN | NA | Starting delivery time slot | |
| 545 | 2 | A | FINCRNLIVANN | NA | End delivery time slot | |

| Position | length | Type | Code | O (Obligatory) /F(Facultative) | Description | Value |
|----------|--------|------|-----------|-----------------------------------|--|--------------------------------|
| 547 | 10 | A | Blank | | | |
| 557 | 1 | A | TOPAVI | F | Notification | 'O' or 'N' |
| 558 | 7 | N | TAXAFF | NA | | |
| 565 | 7 | N | TAXCRT | NA | | |
| 572 | 2 | A | Blank | | | |
| 574 | 3 | A | TOPKDO | NA | | |
| 577 | 3 | N | TOTDIM | F | Sum of 3 dimensions in cm | |
| 580 | 33 | A | Blank | | | |
| 613 | 7 | A | TOP-POSIT | F | Specific sorting criteria | |
| 620 | 1 | A | DISCOL | O ⁽³⁾ | Collection mode: 'D'=Domicile ou 'R'=Relais | 'D' or 'R' |
| 621 | 8 | A | CCOLL | O ⁽³⁾ | Collection code (zip code or Point Relais®) left justified | |
| 629 | 4 | N | AGPEC | O ⁽³⁾ | Collection agency (corresponds to MODEXP in the sorting plan) | |
| 633 | 5 | N | TRNCOL | O ⁽³⁾ | Theoretical run of collection (corresponds to DIRECTION in the sorting plan) | |
| 638 | 1 | A | SERCOL | O | Collection service type 1 = 'CDR' Single man home collection 2 = 'CDS' Special home collection or 'CCC' Merchant collection 3 = 'REL' Point Relais® collection | « 1 », « 2 » or « 3 » |
| 639 | 3 | A | COLMOD | O | Collection mode | 'CCC' 'CDR', 'CDS' ou 'REL' |
| 642 | 4 | A | SIGLE | F | Status (M., Mme, Mlle) | |
| 646 | 28 | A | EXADR1 | O ⁽³⁾ | Shipper address line 1 (Last name First name) | |
| 674 | 30 | A | EXADR2 | F | Shipper address line 2 (other name information) | |
| 704 | 2 | A | Blank | | | |
| 706 | 30 | A | EXADR3 | O ⁽³⁾ | Shipper address line 3 (Building or road) | |
| 736 | 2 | A | Blank | | | |
| 738 | 30 | A | EXADR4 | F | Shipper address line 4 | |
| 768 | 2 | A | Blank | | | |
| 770 | 30 | A | EXADR5 | F | Shipper address line 5 | |
| 800 | 2 | A | Blank | | | |
| 802 | 26 | A | EXADR6 | O ⁽³⁾ | Consignee address line 6 (City without zipcode) | |

| Position | length | Type | Code | O (Obligatory) /F(Facultative) | Description | Value |
|----------|--------|------|--------|-----------------------------------|--|--|
| 828 | 2 | A | EXCPAY | O ⁽³⁾ | Shipper's Country code or Point Relais® country code if parcel collected into a Point Relais® | 'FR', 'BE', 'ES', 'LU' |
| 830 | 5 | A | EXCPOS | O ⁽³⁾ | Shipper's zipcode | |
| 835 | 5 | A | EXXCPO | F | Shipper's zipcode extension | |
| 840 | 20 | A | EXNTEL | O ⁽⁴⁾ | Shipper's phone n° in international standard | +33..., +34... |
| 860 | 70 | A | EXEMAI | F | Shipper's email | |
| 930 | 2 | A | LNGCOL | O ⁽⁵⁾ | Collection language code | ISO standard: ,FR', ,NL', ,ES'. Mandatory zone if delivered outside France. |
| 932 | 9 | N | RECOL | O ⁽⁶⁾ | Shipper's reference | Obligatory and equal to '999999999' if COLMOD=CCC |
| 941 | 1 | A | TASSU | F | Insurance code | |
| 942 | 2 | A | LNGLIV | O | Delivery language code | FR, NL, ES, EN |
| 944 | 57 | A | Blank | | | |
| | 1000 | | | | | |

O⁽¹⁾ : Obligatory for delivery modes LD1, LDS. For 24C the mobile phone is obligatory

Obligatory for all delivery modes depending on your notification model (excluding return shipments)

O⁽²⁾ : Obligatory for all delivery modes depending on your notification model (excluding return shipments)

O⁽³⁾ : Obligatory if COLMOD= CDR or CDS ou REL – To leave empty if COLMOD CCC

O⁽⁴⁾ : Obligatory if COLMOD= CDR or CDS

O⁽⁵⁾ : Obligatory for international shipments

O⁽⁶⁾ : Obligatory and equal to « 999999999 » if the field COLMOD is « CCC ». To leave empty for other COLMOD

NA : Not applicable

Item information recording (Related for delivery mode LD1 and LDS)

| Position | Length | Type | Code | F/O | Description | Value |
|----------|--------|------|--------|-----|---|-------|
| 1 | 1 | A | CODFIC | O | File type : 'A' Preadvice file | 'A' |
| 2 | 1 | A | CODENR | O | Recording code : '1' Item recording | '1' |
| 3 | 1 | A | SSCODE | O | Recording subcode : '1' Item recording | '1' |
| 4 | 2 | A | MARQUE | O | BD, FR, ES, (to be confirmed by MR) | 'BD' |
| 6 | 8 | A | NEXPE | O | Shipment number | |
| 14 | 2 | N | SEQCAR | O | Item sequence | |
| 16 | 1 | N | CODART | O | '1' | '1' |
| 17 | 1 | A | FILLER | F | | |
| 18 | 5 | N | QTART | O | Item quantity | |
| 23 | 28 | A | LIB | O | Item name | |
| 51 | 7 | N | POIDS | O | Item weight in grams | |
| 58 | 5 | N | VOLUME | O | Item volume in dl | |
| 63 | 3 | N | LONG | O | Item length in cm | |
| 66 | 2 | N | NBCOLI | O | Number of parcels for one item | |
| 68 | 5 | N | Filler | F | | |
| 73 | 1 | A | Filler | F | | |
| 74 | 1 | A | Filler | F | | |
| 75 | 1 | A | TOPSE1 | F | DEEE collection : 'R' if DEEE | |
| 76 | 5 | N | QTESE1 | F | DEEE collection quantity | |
| 81 | 1 | A | TOPSE2 | F | Assembly : 'M' if assembly | |
| 82 | 5 | N | QTESE2 | F | Assembly time : in 30 min sequence (<i>'30' minimum for assembly</i>) | |
| 87 | 1 | A | TOPSE3 | F | Service 3 | |
| 88 | 5 | N | QTESE3 | F | Service 3 quantity | |
| 93 | 1 | A | TOPSE4 | F | Service 4 | |
| 94 | 5 | N | QTESE4 | F | Service 4 quantity | |
| 99 | 1 | A | TOPSE5 | F | Service 5 | |
| 100 | 5 | N | QTESE5 | F | Service 5 quantity | |
| 105 | 1 | A | TOPSE6 | F | Service 6 | |
| 106 | 5 | N | QTESE6 | F | Service 6 quantity | |
| 111 | 1 | A | TOPSE7 | F | Service 7 | |
| 112 | 5 | N | QTESE7 | F | Service 7 quantity | |
| 117 | 1 | A | TOPSE8 | F | Service 8 | |
| 118 | 5 | N | QTESE8 | F | Service 8 quantity | |
| 123 | 378 | A | Blank | F | | |

Acknowledges receipt

Description

This important information flow permits to control the shipments information from the Merchants and give them feedback:

- One acknowledges receipt and integration to confirm that the process is correct for each preadvice (ALE files).
- Or some alerts which mention rejects and/or unknown shipments twice a day (12AM and 8PM) (ARE files).

We give them information via files on the ftp account and by email if needed.

For each preadvice file reception, we send an acknowledge receipt (ALE files) according to the description below. All rejected lines are described in detail lines.

Furthermore twice a day (12PM and 8PM) we send back all non solved alerts and all unknown shipments (Preadvice not received or rejected). Then you must correct the corresponding lines and send again the pre-advice file on the FTP.

File header recording

| Name | Length | Type | Description |
|-------|--------|------|---|
| TYLIG | 1 | A | 'E' = file header |
| TYENG | 3 | A | 'ACU'= Acknowledge receipt or 'REL' = Remainder |
| DAENV | 8 | A | Date of the day AAAAMMJJ |
| NUFIC | 20 | A | Unique file number |
| NUSEQ | 5 | N | Sequence number of the file (mentioned in the file header of the preadvice file) only for acknowledge receipt |
| DATRA | 10 | A | Date of transfer JJ.MM.AAAA (mentioned in the file header of the preadvice file) only for acknowledge receipt |
| NBLIG | 7 | N | Quantity of lines used (only for acknowledge receipt) |
| NBREJ | 7 | N | Quantity of lines rejected (only for acknowledge receipt) |

File detail recording

| Name | Length | Type | Description |
|-------|--------|------|--|
| TYLIG | 1 | A | 'D' = Détail |
| TYENG | 3 | A | 'ALE'= Alert ou 'REL' = Remainder |
| NUEXP | 8 | N | Shipment number |
| NUSEQ | 5 | N | Sequence number of the file (mentioned in the file header of the preadvice file) |
| DATRA | 10 | A | Date of transfer JJ.MM.AAAA (mentioned in the file header of the preadvice file) |
| COD01 | 3 | A | Error code number 1 |

| Name | Length | Type | Description |
|-------|--------|------|----------------------|
| COD02 | 3 | A | Error code number 2 |
| COD03 | 3 | A | Error code number 3 |
| COD04 | 3 | A | Error code number 4 |
| COD05 | 3 | A | Error code number 5 |
| COD06 | 3 | A | Error code number 6 |
| COD07 | 3 | A | Error code number 7 |
| COD08 | 3 | A | Error code number 8 |
| COD09 | 3 | A | Error code number 9 |
| COD10 | 3 | A | Error code number 10 |
| LICMP | 1000 | A | Complete line |

Codes list

2 types of codes exist :

- Codes beginning by « R » are reject codes, the preadvice was not integrated.
- Codes beginning by "A" are simply alert codes, the preadvice has been integrated.

| Code | Description |
|------|--|
| A01 | Phone 1 |
| A02 | Phone 2 |
| A03 | Email control |
| A04 | Non numerical sale value |
| A05 | CurrenDevise |
| A06 | Shipment COD value |
| A07 | COD currency |
| A08 | First 5 name characters |
| A09 | Furniture assembly |
| A10 | Appointment date |
| A11 | Notification information |
| A12 | Wrong sender phone |
| A13 | Wrong sender email |
| A14 | Delivery language code |
| A15 | Wrong date |
| A16 | Collection language code |
| A17 | Distribution mode <> 'D' |
| A18 | Service code control 0,1,2,3 |
| A19 | Expected date of shipment availability |
| A20 | Weight of the shipment in grams |
| A40 | Records quantity control |
| A99 | Wrong file header with stoppage |
| R01 | Type of file = 'A' |

| Code | Description |
|------|--|
| R02 | Recording code = '1' |
| R03 | Recording sub code = '0' |
| R04 | Incorrect brand code |
| R05 | Control if numerical and <> '00000000' |
| R06 | Shipment number out of range |
| R07 | Quantity of parcels non numerical or not between '01' '99' |
| R08 | Distribution mode <> 'D' |
| R09 | Destination code control |
| R10 | Control TRANS |
| R11 | Wrong run number |
| R12 | Service type control 0, 1, 2,3 |
| R13 | Mode of delivery control |
| R14 | Expected date of shipment availability |
| R15 | Address1 (name) |
| R16 | Address3 (street) |
| R17 | Address6 (City) |
| R18 | Delivery Country code |
| R19 | Delivery zip code |
| R20 | Weight of shipment in grams |
| R21 | Volume of shipment in dl |
| R22 | Length in cm |
| R23 | Origin |
| R24 | Invoice date by the sender |
| R25 | Order date by the sender |
| R26 | Collection mode 'D' 'R' |
| R27 | Collection code |
| R28 | Collection expected run number |
| R30 | Collection mode |
| R31 | Sender address 1 |
| R32 | Sender address 3 |
| R34 | Sender address 6 |
| R35 | Sender country code |
| R36 | Zip code control |
| R38 | Wrong type of file |
| R39 | File header control |
| R40 | Quantity control of records |
| R41 | Sequence non numerical |
| R42 | Shipment already integrated |
| R43 | Missing file header |
| R44 | Shipment COD value |
| R99 | Wrong file header with stoppage |
| ABS | Unknown shipment |

Tracking feedback data

Introduction

Daily, Mondial Relay makes available several files which include all information related to shipments tracking : logistics status, accounting information regarding COD and electronic notifications.

A parcel reading is done for each responsibility transfer.

Each parcel has at least 3 readings :

- **Handling** : Carried out at the Hub or at the Agency of collection
- **Delivery run procedure (*)**:
 - The delivery run is setup at distribution agency.
 - The delivery run triggers the printing of a signature document.
- **Delivery (*)**:
 - The delivery is recorded at the distribution agency by a barcode reading on the delivery document.

() : For IT equipped delivery men, information regarding the parcel delivery run is confirmed by the driver and the delivery information is recorded when the parcel is given to the customer.*

Please find the tracing codes in our website : <http://www.mondialrelay.fr/solutionspro/documentation-technique/boites-à-outils/>

Other types of parcel readings are used for:

- **Putting on standby at agency**
- **Setting up appointments**

N.B : The file information and tracing are kept 3 months.

Anomalies management in the tracing process :

- **Damages**
- **Lost**
- **Astray**

File description

File header recording

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type : 'B' Tracing information |
| 2 | 1 | A | CODENR | Recording code '0' File Header |
| 3 | 3 | A | SOCEMET | Sending Company : 'MR' |
| 6 | 3 | A | SOCDEST | Receiving Company (to be confirmed by Mondial Relay) |
| 9 | 5 | N | SEQFIC | Cumulative file sequencing + 1 per file |
| 14 | 7 | N | NBENR | Number of recordings in the file (excluding header) |
| 21 | 10 | DT | DTTRAN | Transfer date 'DD.MM.YYYY' |
| 31 | 5 | A | VERSION | File version number '01.00' |
| 36 | 105 | | libre | |

Parcel information recording (not applicable)

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type : 'B' Tracing information |
| 2 | 1 | A | CODENR | Recording code '1' Parcel information |
| 3 | 4 | N | PFDP | The MR distribution Agency |
| 7 | 2 | A | PRTYPI | Supplier type : 'DP' |
| 9 | 6 | A | PRCODI | Supplier code who carried out the service (carrier or Point Relais®) |
| 15 | 2 | A | MARQUE | 'BD' (to be confirmed by MR) |
| 17 | 8 | A | NEXPE | Shipment number |
| 25 | 2 | N | SEQCOL | Parcel sequence |
| 27 | 2 | N | NBCOL | |
| 29 | 1 | A | DISTR1 | Distribution Mode |
| 30 | 10 | DT | DATEVT | Tracing date |
| 40 | 10 | DT | DATSAI | Scan reading date |
| 50 | 4 | N | HHMN | Hour and Minutes of scan reading |
| 54 | 3 | A | SIT | Parcel status |
| 57 | 3 | A | JST | Status justification |
| 60 | 3 | A | LIVMOD | Mode of delivery |
| 63 | 15 | A | REFEXT | Shipment reference |
| 78 | 35 | A | COMM | First 35 characters in case of tracing status comments |
| 113 | 18 | N | NOSAC | Group bag number |
| 131 | 10 | N | TRACTIO | Group truck number |

Shipment logistic information recording

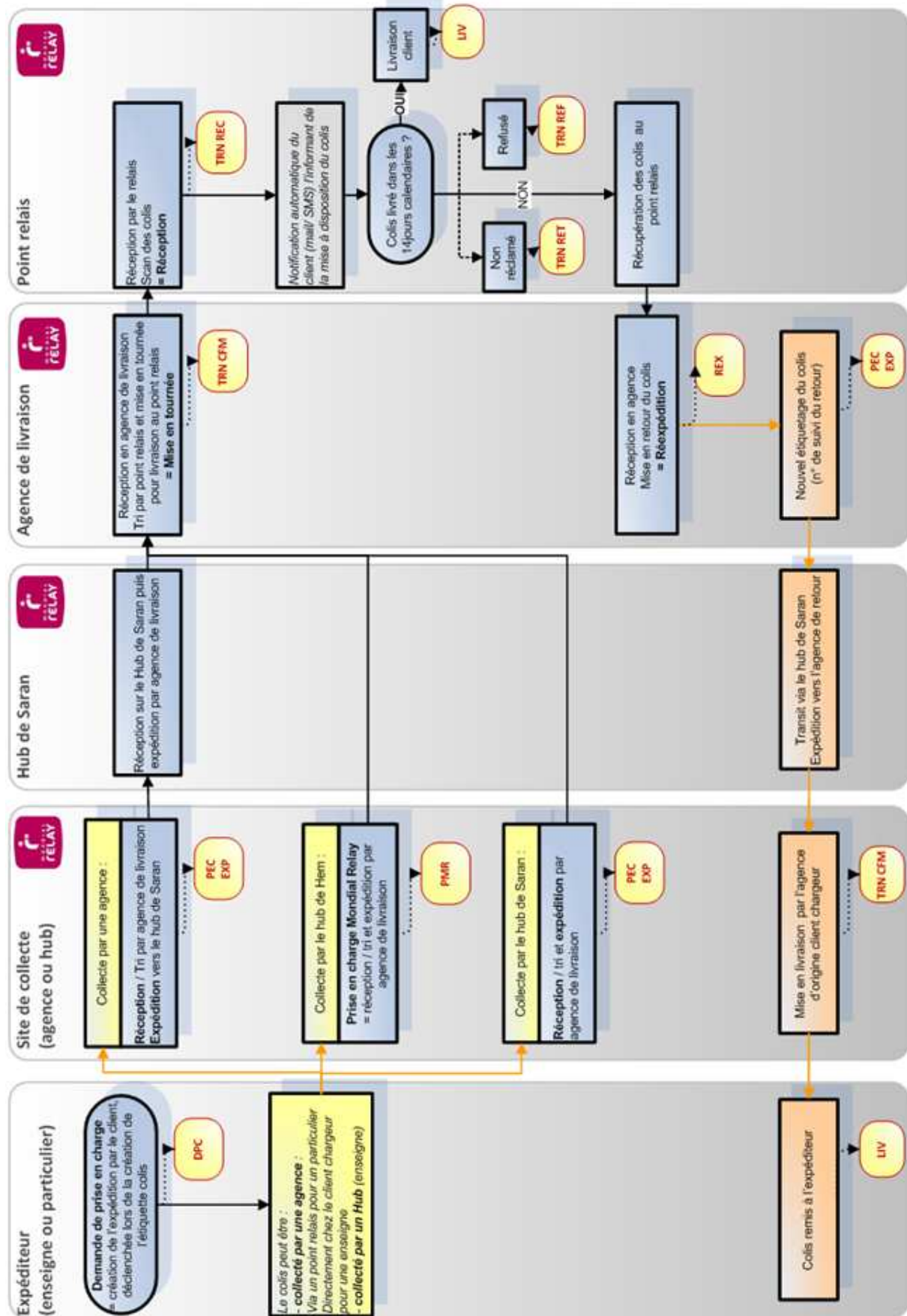
| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type : 'B' Tracing information |
| 2 | 1 | A | CODENR | Recording code : '2' Shipment logistic information |
| 3 | 4 | N | PFDP | The MR distribution Agency |
| 7 | 2 | A | PRTYPI | Supplier type : 'DP' |
| 9 | 6 | A | PRCODI | Supplier code who carried out the service (carrier or Point Relais®) |
| 15 | 2 | A | MARQUE | 'BD' (to be confirmed by MR) |
| 17 | 8 | A | NEXPE | Shipment number |
| 25 | 2 | N | NBCOLIS | Number of parcels in the shipment |
| 27 | 1 | A | DISTR | Distribution mode |
| 28 | 3 | A | LIVMOD | Mode of delivery : DOM, LDR, LDS, 24R, DRI. |
| 31 | 10 | DT | DATEVT | Scan reading date |
| 41 | 10 | DT | DATSAI | Update Tracing date |
| 51 | 4 | N | HHMN | Hour and Minutes of scan reading |
| 55 | 3 | A | SIT | Shipment status (DPC, PMR, PEC, ATR, LIV, REX, ANL, AVA,(to be download from our website) |
| 58 | 3 | A | JST | Status justification : CFM, AER, EGT, ... (Cf Annex) |
| 61 | 2 | N | NBCOL | Non applicable |
| 63 | 15 | A | REFEXT | Shipment reference or *New shipment number for no picked up parcels |
| 78 | 9 | A | REFCLI | End user reference |
| 87 | 35 | A | COMM | First 35 characters in case of tracing status comments |
| 122 | 1 | A | TYTRN | Delivery run type : Home delivery : 'D', Point Relais® : 'R' (mentioned in case of 'TRN' tracing status) |
| 123 | 5 | A | NUTRN | Delivery run number or Point Relais® number (mentioned in case of 'TRN' tracing status) |
| 128 | 6 | A | ORIG | Brand identification |
| 134 | 7 | | Blank | |

*When a parcel isn't picked up after the maximum storage time in a Point Relais®, it's returned to you with a new label and a new shipment number. To be able to pair this unknown shipment number with the initial outbound shipment number, we send to you the initial shipment number in the REFEXT field of the new inbound shipment.

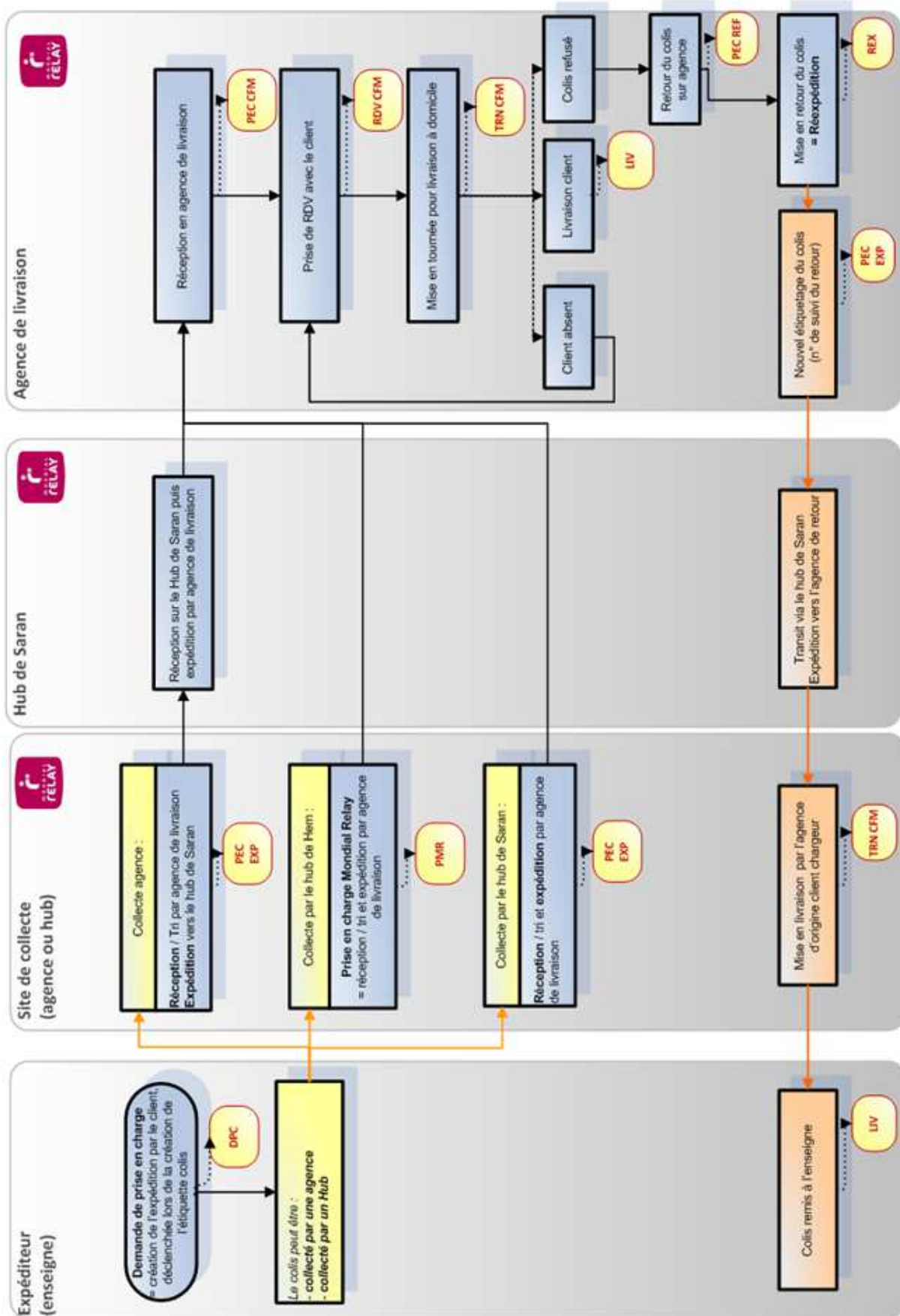
Accounting shipping information (for COD shipments)

| Position | Length | Type | Code | Description |
|----------|--------|------|---------|--|
| 1 | 1 | A | CODFIC | File type : 'B' Tracing information |
| 2 | 1 | A | CODENR | Recording code : '3' Accounting shipping information |
| 3 | 4 | N | TRANS | Distribution agency (corresponds to MODEXP in the sorting plan) |
| 7 | 2 | A | TYPRES | Supplier type |
| 9 | 6 | N | PREST | Supplier code who carried out the service (carrier or Point Relais®) |
| 15 | 2 | A | MARQUE | 'BD' (to be confirmed by MR) |
| 17 | 8 | A | NEXPE | Shipment number |
| 25 | 2 | N | NBCOLIS | Number of parcels in the shipment |
| 27 | 10 | DT | DATEVN | Tracing date |
| 37 | 10 | DT | DATSAI | Scan reading date |
| 47 | 4 | N | HHMM | Hour and Minutes of scan reading |
| 51 | 3 | A | SIT | Shipment accounting status (RMB or RMP) |
| 54 | 3 | A | MOIPAY | Payment mode |
| 57 | 7 | N | VALENC | Money received in cents at delivery |
| 64 | 15 | A | REFEXT | Shipment reference |
| 79 | 9 | A | REFCLI | End user reference |
| 88 | 3 | A | DEVISE | Currency used |
| 91 | 7 | N | VALDEV | Money received in the currency used in cents |
| 98 | 43 | | Blank | |

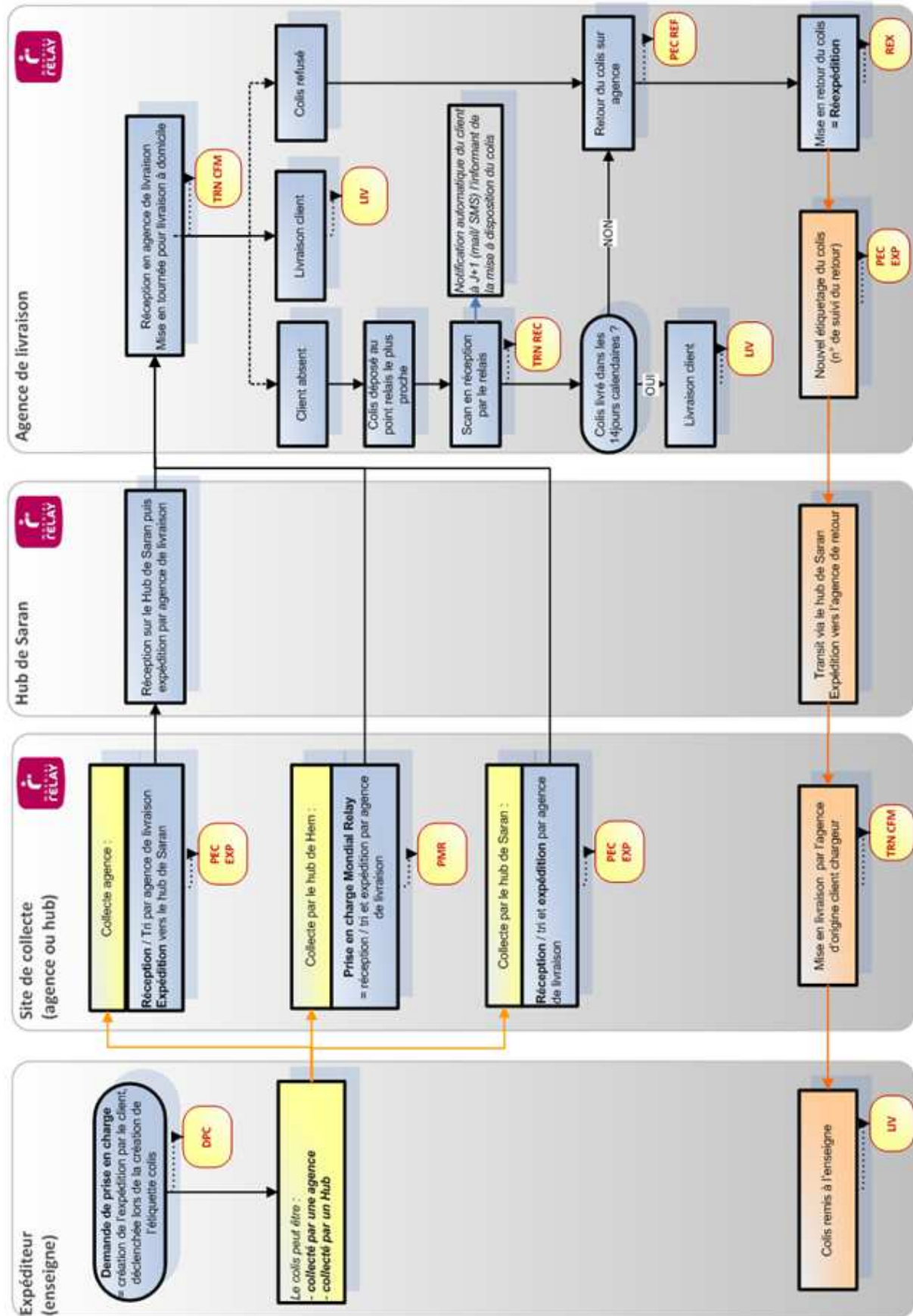
Life cycle of Point Relais® or Colis Drive® parcel



Life cycle of HOME1 or HOME2 parcel



Life cycle of HOME parcel



Life cycle of return parcel

